

Leonardo's Children's Museum

Birthday Reservation Contract

Day and Date of Birthday Party: _____

Please circle time of party (**Tuesday - Saturday**): 11:15-1:15 1:30-3:30 3:45-5:45
Museum is closed on Sundays and Mondays. (Ask about private event rentals)

Please Circle: 1st Floor 2nd Floor Adventure Quest*

Child's Name: _____ **Age:** _____

Are you a Leonardo's Member: **Yes / No** Name on Membership? _____

Circle Option: (prices do not include tax)

Member: \$200

Non-Member: \$250

Select time at top of form.

- Includes 25 Guests (all persons are counted aged 2 and up) in private party room for 2 hours.
- 1 adult to every 5 children ratio is required, this is especially important while playing in museum and Adventure Quest.
- Ages 1 and under are free (no wristband required).
- The amount must be paid in full at the time of booking.
- The amounts above do not include tax.
- Cash or Credit Card Only, NO CHECKS.
- NO REFUNDS
- We offer a discounted rate of \$9 per person plus tax for extra guests over the allowed 25.
- No early entry into the party room. Two-hour time frame includes decorating time.
- Ask about our educational experiences. Art, Science and Animal classes are offered for an additional \$70.

NO PINATAS ALLOWED. NO GLITTER. NO CONFETTI. NO DECORATIONS ON WALLS OR HANGING FROM CEILING.

Name of Responsible Person: _____

Address: _____

Phone / Cell: _____

Email: _____

Thank you for scheduling your party with Leonardo's. We ask that you have all your belongings removed from the party room at the end of your party time to allow us to clean up and set up for the next party. You and your guests are welcome to stay and play in the museum/adventure quest until closing. If Leonardo's is closed due to inclement weather, you will be notified and have the option of rescheduling. In the event of an emergency on your part, you may reschedule one time with a 48-hour notice to the museum.

All attendees must wear wrist band.

*I understand that I am purchasing the \$_____ party package. I will have the _____ floor Birthday Party Room or AQ from _____ to _____. I am responsible for the education experience: \$70. I am responsible for proper supervision of all guests and staying within the safety ratio for supervision of 1 adult to every 5 children. I understand that other parties may be booked before or after mine and it is important for me to follow the scheduled time. All guests will be issued a matching wristband to match the color on your reservation sign for easy identification to your party. Without a wristband guests **WILL NOT BE ALLOWED** to enter your Birthday Room. Birthday Contracts must be signed! You may sign and mail it in or email it to giftshop@leonardos.org. Please include a phone number so we may contact you. Party date and time are not secured/confirmed until balance is paid.*

Responsible Party Signature: _____ Date: _____

Balance Paid: _____ Date: _____ Rec. By: _____

*Please note: Adventure Quest availability is subject to weather conditions.

Revised August 2023